



**Central La Human Services District – Board Meeting Minutes
Office of Public Health Conference Room, Alexandria, La
Thursday, June 08, 2017**

Members Present: Priscilla Jeansonne (Avoyelles Parish); Shirley Washington (Catahoula Parish); Dr. Brenda Moore (Concordia); Kathy Scarborough (Grant); Anthony Jackson (LaSalle Parish); Bob Westmoreland, (Vernon Parish); Dr. Charles Ugokwe (At-Large/Rapides Parish); Dayna Davis (At-Large/Rapides Parish).

Members Absent: Dr. Renata Pilatova (At-Large/Rapides); Randa Connor (Winn Parish). Rapides – Vacant

Guests: Michael DeCaire, Ph.D. (Executive Director), Karin Shrader (CFO); Crystal Hurt (HR Specialist), RoseMary Futrell (Administrative Assistant/Board Liaison), Vic Dennis.

AGENDA ITEM	DISCUSSION / ACTION
I. Call to Order/Quorum	Bob Westmoreland called to order the meeting at 5:30 pm. 8 of 10 board members personally present.
Opening Prayer and Pledge of Allegiance	Bob Westmoreland led the prayer and Anthony Jackson led the Pledge of Allegiance.
II. Read and Approve June 2017 Meeting Agenda / Solicit Public Comment Requests	Dayna Davis/Anthony Jackson moved/seconded to accept June 2017 agenda.
III. Consent Agenda May 2017 Board Meeting minutes	Priscilla Jeansonne/Dr. Brenda Moore moved/seconded approval of May 2017 agenda. Approved with no changes and motion carried.
IV. Introduction and Accept New Board Members	Introduced and voted 1 new member, Shirley Washington from Catahoula Parish. Kathy Scarborough/Anthony Jackson motioned/seconded the appointment of Shirley Washington for Catahoula Parish. Dr. Brenda Moore agreed to mentor new member, Shirley Washington. Approved and motion carried.
V. District Reports A. ED Monthly Report	Dr. DeCaire read his monthly Executive Director report to the board and public and fielded questions.

B. Financial Report	Karin Shrader reviewed the April 2017 financial report with the Board and fielded questions. Kathy Scarborough/Dr.Charles Ugokwe moved/seconded to accept the April 2017 financial report.
VI. Policy Reviews	No policies to be review this month.
VII. Board Business	
A. Board Development and training topic <ul style="list-style-type: none"> • Overview of contracts for next fiscal year 	Dr. DeCaire provided a handout with CLHSD contract information to the board members and gave a brief overview of contract status.
B. Board Member Self-Assessment Report findings	Bob Westmoreland reviewed the results with the Board. Overall findings were good. Instructed board members that someone is always available if they need guidance or have any questions.
C. Convene Nominating Committee	Bob Westmoreland appointed the following Board Members to the Nominating Committee for New Officers: Kathy Scarborough, Randa Connor, Anthony Jackson, Dr. Pilavota and Bob Westmoreland (ex-officio). Kathy Scarborough was nominated as chair of the nominating committee. Kathy Scarborough will notify the board of the date and time the committee will meet so RoseMary can set up the conference call can be set up and the meeting can be posted on the boards and commission website.
D. Verify Financial Disclosures- Tier 2.1	Personal Financial Disclosures Statements (covering calendar year 2016) were due Monday, May 15 th . Board members that had filed their Tier 2.1 signed the signature page verifying completion of statements. Anthony Jackson, Randa Connor and Lavasso Monk need to complete their disclosure statements.
E. Verify Board Ethics Training	Board members are required to complete one hour of ethics training. Certificates were collected from the board members that had completed the training. Randa Connor was the only board member who had not turned in her Ethic Certificate and she was absent from the meeting.
F. Orientation Binders Update	Everyone was asked to turn in their Orientation binders to be updated. Dr. Pilat and Randa Connor were absent therefore their binders were not available to be turned in for update.
<i>Questions/Comments as Solicited</i>	<ul style="list-style-type: none"> • Vic Dennis left handouts to be passed out to the members for the Advisory Council and CIT. • Anthony Jackson stated he had contacted the Policy Jury to get a new letter correcting his term to 3 years.
NEXT MONTH	<ul style="list-style-type: none"> • Annual Meeting- Vote for new officers • Regular Monthly Meeting- We will review all 10 policies of the Governance Processes (Section III on the calendar); assign one (1) policy per board member and each give report at July meeting.
Announcements	Next Meeting: Thursday, July 13, 2017.
Adjournment	Dayna Davis/Anthony Jackson moved/seconded adjournment at 7:30 p.m.; approved and motion carried.

